

We are a full service print shop!  
Call for Quotes and Details on upcoming jobs.

- Graphic Design
- Typesetting
- Full Color Printing
- Flyers
- Newsletters
- Letterhead
- Envelopes
- Business Cards
- NCR Forms
- School Directories
- Calendars
- Brochures
- Mailers
- Programs
- Invitations
- Tabs
- Labels
- Posters
- Full Service Bindery
- Folding
- Collating
- Score/Perforating
- Numbering
- Spiral Binding
- Drilling
- Cutting
- And much more!!!!

### Business Hours

Monday-Friday  
6:00 a.m. - 5:00 p.m.

### Walk-in Hours (Rush Jobs)

#### Please Call before Arrival

Monday-Friday  
7:00 a.m. - 4:00 p.m.

### Staff

Greg Nestor, Manager;

234-9483, e-mail: [gnestor@capousd.org](mailto:gnestor@capousd.org)

Robert Isaac

Ben Pitzer

Linda Morese

Jairo Bojorquez

Kyle Titterness

234-9485

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Capistrano Unified School District



Graphic Arts/Print-Mail Services

(949) 234-9483

(949) 234-9485

[gnestor@capousd.org](mailto:gnestor@capousd.org)

# CUSD Graphic Arts/Print Services

## Printing Charges

Prices may vary depending on paper costs changing

**Note: Any two sided copy add .02ea to prices listed below  
prices below reflect black and white copying.**

20# Paper (8.5 x 11) White-1 sided	.03ea.
20# Paper (8.5 x 11) White 3-hole punch 1 sided	.03ea.
20# Paper (8.5 x 11) (All Colors) 1 sided	.04ea.
20# Paper (8.5 x 14) White-1 sided	.03ea.
20# Paper (8.5 x 14) (All Colors) 1 sided	.04ea.
60# Paper(8.5 x 11) White-1sided	.04ea.
60# Paper(11 x 17) White-1 sided	.05ea.
60# Paper(11 x 17) Ivory-1 sided	.06ea.
60# Astrobrights(8.5 x 11)All Colors	.05ea.
60# Astrobrights Cover(8.5 x 11) All Colors- 1 sided	.07ea.
60# Parchment(8.5 x 11) All Colors- 1 sided	.06ea.
60# Parchment Index(8.5 x 11) All Colors- 1 sided	.08ea.
67# Britol Cover(8.5 x 11) White-1 sided	.05ea.
67# Britol Cover(8.5 x 11) (All Colors)-1 sided	.06ea.
67# Index(8.5 x 14) (All Colors)-1 sided	.07ea.
67# Index(11 x 17) White	.08ea.
67# Index(11 x 17) (Blue, Green, Ivory, Tan)-1 sided	.09ea.
Tabs-White/Drilled or Not(Sets of 5)	.50ea.
Tabs-Blue/Drilled or Not(Sets of 5)	.50ea.
Transparencies	.30ea.
NCR 2 part 8.5 x 11 reverse collare	\$28 per 1,000 sheets
NCR 3 part 8.5 x 11 reverse collare	\$33 per 1,000 sheets
NCR 4 part 8.5 x 11 reverse collare	\$38 per 1,000 sheets
NCR 5 part 8.5 x 11 reverse collare	\$43 per 1,000 sheets
Business Cards	call for pricing

# Additional Bindery Services

**All prices are per 1000 sheets**

**minimum set-up charge \$15**

Collating	\$ 3.00
Folding	\$ 8.00
Cutting	\$ 2.00
Score/Perf	\$ 10.00
Drilling	\$ 2.00
Padding	\$ 1.00
Staple(Per Staple)	\$ 0.005

## Other Available Services

Typsetting(Per Hour)	\$40.00
Tape Binding(Each)	\$ .35
Velo-Bind(Each)	\$ 1.00
Numbering	Call for quote
Comb-Bind,Spiral-Bind,etc	Call for quote
Specialty Jobs	Call for quote

## Additional Offset Press Services

Colored Ink	\$ 10.00
Specialty Inks(Gold, Silver,White,etc)	\$15.00
Plates 8.5 x 11	\$ 4.00
Plates 11 x 17	\$ 9.00

**For Longer Runs there will be additional plate and ink charges.**

