

# CUCPTSA Website Guidelines

## Meeting dates

All sites should have Association Meetings clearly posted on the site.  
Executive Meetings may be posted but this is not required

## Membership

All sites should have Membership Information and forms/links to join on their website  
The cost of membership for the school PTA should be defined.  
Details of Per capita dues is not required but can be listed as well. The breakdown is below:

### Membership Dues

National	\$2.25
California State	2.00
4 <sup>th</sup> District	.60
CUCPTSA	.75
Total	\$5.60

## PTA Events and Programs – Calendar Information

Site should focus pages on PTA Events and Programs including calendar information  
School related activities can be also included on your Calendar

## Board Members/Contacts

Personal email contacts can be included but you should always get permission from the members to post.

## Advocacy

If you have a PTA URL (stand alone) website, it should include PTA Advocacy as reported by our  
Legislation Advocacy team

If your “website” is hosted on the CUSD School Loop website you cannot include advocacy.

## Fundraising/Disclaimers

See below for two Disclaimers that should be on all websites.

1. Internet Links: Protecting the PTA organization related to external internet links
2. Guidelines related to CUSD as a public school organization

## Disclaimers

### Internet Links:

Although the [School Name] PTA site may include links providing direct access to other Internet sites, [School Name] PTA has not participated in the development of those other sites, and does not exert any editorial or other control over those sites. The linking to or from this site does not imply on the part of [School Name] PTA any guarantee of quality, assumption of liability or endorsement of the organizations maintaining external Websites.

### CUSD school-connected organization:

As a school-connected organization, we must follow the same Constitutional guidelines related to student fees that mandate all schools and districts provide a public education to your student free of charge. Subject to certain exceptions, your right to a free public education means that neither the school nor its support organizations can require you or your family to purchase materials, supplies, equipment or specific uniforms for any school activity, nor can we require you or your family to pay security deposits or make donations in order to participate in the program. All donations are strictly voluntary and greatly appreciated as we work to support our schools and programs!-