

Membership Tips for Middle and High Schools

The middle and high school registration process is the ideal time to promote PTSA membership.

- Be prepared, have membership cards ready for everyone that signs up at registration.
- Create a checklist to allow PTSA, as well as other school support organizations, to systematically connect with all parents and students.

2010-2011 Fall Registration Process

Please go through each Station as noted. Obtain the appropriate stamp before proceeding to the next Station.

STATION	ACTIVITY	LOCATION	STAMP
1	Debt Check/Clearance District Forms/Student Info Card Data Entry	Library	
2	Food & Nutrition Services	Library Hall	
3	PTSA	E11	
4	Grad Night	E12	
5	Stallion Athletic Boosters	E12	
6	Performing Arts Boosters	E12	
7	Pay SJHHS Fees	E02	
8	Photos	E18	
9	ID Card Pickup	E18	
10	Pick up Schedule	E - Building Balcony	

- In the greeting area and at the PTSA table, have bilingual volunteers available to interact with families. This extends a friendly and informative welcome to all parents and students.

- Prepare a poster or some kind of prominent display that shows exactly what membership dollars provide at your school site. Create a mission statement for your PTSA and identify goals for the year.



- Hold an opportunity drawing. When you join you get a ticket to put in for opportunity prize of your choice. Get prizes donated, they don't have to be large items, could be school t-shirts, car decals. Work with your ASB, we were able to get ASB cards, parking passes, dance tickets, etc. For middle schools do a front of the lunch line pass, these don't cost anything!
- Our high school has a student store, we offer 10% off to PTSA members.
- We worked with ASB so student PTSA members have a PTSA designation on their ASB/ID card.



- Remind seniors that PTSA offers senior scholarships and you must be a member by November to apply for one!
- Encourage all teachers and staff to join, attend the welcome back breakfast at your school and do a membership pitch. You can also have an opportunity drawing available for any teacher or staff member that joins at that time. (School supplies like white board markers and paper make great prizes)
- Remind teachers and staff that PTSA offers department grants. All members of the department must be PTSA members for the department to be eligible.
- When teachers and staff members join, be sure to give them a membership card as well. I did a very simple thank you for joining and attached the membership card to that.

